



مدرسة جيمس فيرست بوينت  
GEMS FirstPoint School  
THE VILLA

# Uniform & Equipment Policy

March 2020

**Date last reviewed** | March 2020

**Review period** | Yearly

**Responsible person** | Head of Primary & Early Years & Head of Secondary

## **UNIFORM**

All GEMS FirstPoint School pupils are expected to be smartly dressed at all times, in complete School uniform, both in the School and to and from the School.

The uniform is the visible sign of belonging to GEMS FirstPoint School and it should be worn with pride. The local community recognises the GEMS FirstPoint School Uniform and it is therefore extremely important that all members of the School present themselves in a positive and well-ordered way. By requiring students to wear the School Uniform it is intended to develop a sense of loyalty to the learning community to which they belong.

All School Uniform items must be clearly labelled with the student's name.

Variations to the prescribed School uniform are forbidden and any student who is in breach of School Uniform rules can be expected to be sanctioned including having non uniform items confiscated.

- Individual fashion statements such as extreme hair styles or colours, designer shirts, trainers or decorated footwear are not permitted. Extreme style or colour is a matter of School judgement. Tram lines or other shaved shapes in the hair (or eyebrows) are not permitted.
- Hoodies, or any other additional item of clothing, other than those specified below, are not permitted and will be confiscated.
- Shirts should be tucked in at all times with all buttons fastened. The tie must be kept at a professional length.
- Students should wear full uniform to all Parents' Evenings.
- Girls may wear one small stud earring in each ear lobe. No other piercings are permitted.
- Bangles, bracelets, make-up and hairbands around the wrist may not be worn. Should a student be wearing jewellery or extra earrings they will be asked to remove them and put them in a safe place. If they are seen again they will be confiscated and can be collected by the student at the end of that week.
- Jewellery items of religious significance may only be worn with prior approval from the Head of Year, following a formal written parental request.
- Nail varnish must not be worn. If a student is wearing nail varnish it will be removed using remover provided by the school.
- No visible body modifications such as tattoos are allowed.
- If for religious reasons, and out of respect for local customs and in accordance with GEMS policies and practices, a pupil is required to wear a head covering this must be black in colour

Large amounts of money and expensive personal effects should not be brought into the School. GEMS FirstPoint School WILL NOT accept liability with regard to theft, loss or damage to these items. Money should be kept in a wallet or money belt for security reasons.

Mobile phones and other electronic devices, except those approved by GEMS FirstPoint School as part of the BYOD Scheme, are NOT allowed in the School. Any student caught using a Mobile Phone while in the School will be sanctioned and the phone will be confiscated.

All confiscated items will only be returned to students at the end of term. Any staff member who confiscated any item of clothing or jewelry or personal equipment must take it directly to reception, put in an envelope with the student name on and passed onto the appropriate Head of Section.

Uniform check list;

	<b>Boys</b>	<b>Girls</b>
<b>FS1 and FS2</b>	<ul style="list-style-type: none"> <li>Lilac/Navy polo shirt with embroidered badge</li> <li>Navy shorts</li> </ul>	<ul style="list-style-type: none"> <li>Lilac/Navy polo shirt with embroidered badge</li> <li>Navy shorts</li> </ul>
<b>Year 1 to 6</b>	<ul style="list-style-type: none"> <li>Checkered shirt with embroidered badge</li> <li>Navy shorts FPS tie</li> </ul>	<ul style="list-style-type: none"> <li>Checkered shirt with embroidered badge</li> <li>Navy skirt FPS tie</li> </ul>
<b>Year 7 to 11</b>	<ul style="list-style-type: none"> <li>Blue shirt with embroidered badge</li> <li>Navy trousers</li> <li>FPS tie</li> </ul>	<ul style="list-style-type: none"> <li>Blue blouse with embroidered badge</li> <li>Navy skirt or full length school trousers (not rolled up)</li> <li>FPS tie</li> </ul>
<b>All Years FS to Year 11</b>	<ul style="list-style-type: none"> <li>Navy Jumper/fleece jacket with embroidered badge</li> <li>White or navy socks</li> <li>Plain black shoes</li> <li>Plain black belt</li> </ul>	<ul style="list-style-type: none"> <li>Navy Jumper/fleece jacket with embroidered badge</li> <li>Navy tights or white/navy socks</li> <li>Plain black shoes</li> </ul>
<b>Year 12 &amp; 13</b>	<ul style="list-style-type: none"> <li>White shirt</li> <li>Black blazer (for formal occasions)</li> <li>Formal black jumper/cardigan (optional)</li> <li>Black trousers</li> <li>dark tie</li> </ul>	<ul style="list-style-type: none"> <li>White blouse</li> <li>Black blazer (for formal occasions)</li> <li>Formal black jumper/cardigan (optional)</li> <li>Black skirt/trousers</li> </ul>
<b>Accessories</b>	<ul style="list-style-type: none"> <li>Navy cap or house colour cap</li> <li>Plain and durable School bag</li> <li>Optional Book Bag - FS</li> </ul>	<ul style="list-style-type: none"> <li>Navy cap or house colour cap</li> <li>Plain and durable School bag</li> <li>Hair Accessories - Alice band or hair tie to match with tie/neck scarf</li> <li>Optional Book Bag - FS</li> </ul>
<b>PE - All Years Boys and Girls</b>	<ul style="list-style-type: none"> <li>PE polo shirt in the correct House colour Navy shorts/tracksuit bottoms</li> <li>Plain white trainers</li> <li>PE cap in the correct House colour</li> <li>Winter tracksuit jacket (navy)</li> <li>(Winter jacket optional but the only garment that can be worn over the standard PE uniform)</li> </ul>	

School Shoes

- Boys and girls of all year groups must wear formal, polished black shoes. Trainers, patent or suede shoes will not be permitted under any circumstances.
- Shoes must not include obvious branding.
- The school will reserve the right to decide footwear that it deems to be unacceptable. Below are examples of shoes that the school considers to be formal, polished black shoes;

Boys



## Girls



Please note:

Uniform and PE Uniform & other requirements are only available through School suppliers Threads

**All items must be clearly marked or labelled.**

**The School will not accept responsibility for lost or stolen items of school uniform**

In the event that a student is temporarily unable to wear an item listed above (through loss, damage etc) then a note must be provided by a parent or guardian to explain the situation and give a clear indication as to when the item will be replaced. Students will not be permitted to wear items not listed above on a long term basis.

## **EQUIPMENT**

In order to ensure that pupils are prepared to learn and valuable time is not wasted at the start of every lesson it is vital that pupils are prepared for their learning. A simple checklist is given below and the expectation is that every pupil has the correct equipment with him at all times

- A strong, Gems FirstPoint School bag suitable for school books
- Pencil case
- Pens (black and / or blue) from KS2 upwards
- Pencils / sharpener / eraser
- Coloured pencils
- Ruler
- Scientific calculator - Secondary students
- Geometry set for Mathematics – Secondary students
- A reading book

## **EXPECTATIONS**

It is expected that all parents will support the implementation of the uniform rules.

It is further expected that ALL staff, teaching and support staff, will also support the Policy both in the classroom and in and around the School. (By turning a blind eye to a breach of the uniform rules then one is giving tacit approval to the breach). With this in mind the following procedures will apply:

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## **PROCEDURES**

### **ROLE OF FORM TUTOR OR CLASS TEACHER**

The Form Tutor or class teacher plays an important role in monitoring uniform and equipment on a daily basis. Form Tutors or class teachers should liaise with parents where there are problems of an ongoing nature. Notes must be recorded via e mail.

Every teacher must check uniform and equipment on entry into the classroom and insist on the correct wearing of the uniform. Any breaches must be referred to Form Tutor.

If a pupil arrives to classes or lessons dressed in an "extreme" manner, clearly flouting all uniform rules, they must be sent directly to Key Stage/year Leader who will decide on the appropriate course of action, usually withdrawal from all lessons and break times or contacting parents or being sent home to change.